

# RECORD OF MINUTES

## REGULAR BOARD MEETING

October 12, 2017

The Bunker Hill Community Unit District #8 School Board of Education met in Regular Session at 7:00 p.m. on Thursday, October 12, 2017, in the library of Wolf Ridge Education Center. President Lacey Wieseman called the meeting to order at 7:00 p.m.

### *ROLL CALL*

#### Members Physically Present:

Bauer, Monetti, Wieseman, Owen,  
Duckworth, Fulton, Mullink.

#### Members Physically Absent:

B. Morell, E. Wilkinson.

#### Members Electronically Present:

None.

#### Also present:

Dr. V. Buehler, R. Whitworth, M. Smith, D. Dey, Jim Helton, Tricia Miller, Bryan Heflin, Dawn Devall, Amanda Bartee, Trista Manar, Tom Crabtree.

### *PLEDGE OF ALLEGIANCE*

President Wieseman asked those present to stand and recite the Pledge of Allegiance.

### *MINUTES*

The minutes were reviewed. Motion by Mullink, seconded by Bauer, to approve the minutes of the Public Hearing of September 11, 2017, the Regular Board Meeting of September 11, 2017, the amended minutes from the Executive Session Board Meeting of September 11, 2017, the Building and Transportation Committee Meeting of September 25, 2017, and the Staffing Committee Meeting of October 4, 2017 as presented. Roll call vote—Fulton, yes; Monetti, yes; Bauer, yes; Mullink, yes; Duckworth, yes; Owen, yes; Wieseman, yes. Motion carried.

### *BOARD SALUTE*

#### South Mac Chargers

The South Mac Chargers were commended for their 5-2 record so far this season with two games remaining. It is anticipated that the newly formed team will make the playoffs this year. Principal Smith commented that the players are getting along really well.

#### High School Volleyball Team

The high school volleyball team was then commended for placing first at the Morrisonville Tournament with players Brooke Morrell and Mallory Schwegel (who earned her third spot on the all tournament team) earning all tournament spots. They also finished fourth at the Macoupin County Tournament with Ashley Dey earning an all tournament team spot.

Dave Monetti then commended the Drama Club led by Kay McElroy for their cemetery walk to celebrate the history of Bunker Hill, noting that the students dressed in period clothing. This event was hosted by the Congregational Church who was celebrating their seventy-fifth anniversary.

# RECORD OF MINUTES

## *BILLS*

The bills were reviewed. Motion by Monetti, seconded by Duckworth to approve the bills as presented. Roll call vote—Mullink, yes; Bauer, yes; Owen, yes; Duckworth, yes; Fulton, yes; Monetti, yes; Wieseman, yes. Motion carried.

## *FINANCIAL REPORT*

Dr. Buehler commented that the State still owes us \$68,643 in categorical payments. He continued by noting that the E-rate grant in the amount of \$26,000 had been received. This money will be used to help pay for the improvements made to the internet lines. He ended by requesting a motion to hold a public hearing on December 11, 2017 to discuss the tax rate.

Motion by Fulton, seconded by Mullink, to add an agenda item to schedule a public hearing on December 11, 2017 at 6:45 p.m. to discuss the tax rate. Roll call vote—Bauer, yes; Duckworth, yes; Monetti, yes; Owen, yes; Mullink, yes; Fulton, yes; Wieseman, yes. Motion carried.

Motion by Fulton, seconded by Mullink, to schedule a public hearing on December 11, 2017 at 6:45 p.m. to discuss the tax rate. Roll call vote—Bauer, yes; Duckworth, yes; Monetti, yes; Owen, yes; Mullink, yes; Fulton, yes; Wieseman, yes. Motion carried.

Tricia Miller of Loy Miller Talley, P.C. was present to discuss the 2017-18 Annual Audit Report. No major differences had been found over previous audits held. The District currently has one outstanding bond with a 2036 payoff date. Its per capita tuition for the 2017-18 school year is \$7,307 which is below the State average of \$10,000. The revenue of the District was \$140,000 of which \$127,000 came from the one cent sales tax. Currently, we hold a 3.11 month cash reserve which means we would be able to operate the District for slightly over three months with no additional funds being received. All of these findings earned the District a 3.9 "Recognition" profile designation.

With no questions being made, a motion was entered by Mullink, seconded by Fulton, to approve the 2017-18 Annual Audit Report and September Financial Report as presented. Roll call vote—Duckworth, yes; Mullink, yes; Fulton, yes; Owen, yes; Monetti, yes; Bauer, yes; Wieseman, yes. Motion carried.

## *COMMENTS FROM VISITORS*

Jessika Krukeberg was not present at the meeting to discuss her transportation concerns.

Trista Manar was present and thanked the school district for supporting the Blessings in a Backpack program for the last six weeks. While the program is currently assisting nineteen students it has the ability to assist thirty.

President Wieseman asked if there were any other comments from the public. Brian Heflin was present to support the forming of a cooperative wrestling team.

At this time, President Wieseman asked that informational items be presented.

# RECORD OF MINUTES

## *INFORMATION ITEMS*

### Dr. Victor C. Buehler

Dr. Buehler discussed an EFE merger for vocational opportunities with the Board. He stated that Madison County would offer more options for the students without a loss in funds. Mr. Smith agreed that this would help to expand the CTE curriculum.

### Mrs. Stephanie Cann

Mrs. Cann was not in attendance due to family illness.

### Mr. Matthew Smith

Mr. Smith reported that it was homecoming week at the high school with the bonfire being held tonight. He noted that the FCA was sponsoring a \$10 gift card to be included in the Blessings in a Backpack contents. He commended the new teachers on the excellent job they were doing and noted that teacher evaluations would begin this week. He ended by commending Miss Albrecht on being one of twenty-five math teachers chosen to look at the SAT math standards.

### Miss Brooke Morell

Miss Morell was not in attendance due to homecoming and volleyball activities.

### Miss Emma Wilkinson

Miss Wilkinson was not in attendance due to homecoming and volleyball activities.

## *COMMITTEES*

Policy – None.

Curriculum – Chairperson Duckworth reported that she had met with Mrs. Cann regarding Wolf Ridge's curriculum, but they were not able to get much accomplished that day. They will need to meet again before a committee meeting can be held. She will meet with Mr. Smith after the first of the year.

Building/Transportation – None.

Public Relations – None.

Special Education – Chairperson Fulton stated that SMASE will have a meeting in February.

Education Foundation – It was reported that the sponsor a classroom project had begun.

Staffing – Chairperson Bauer stated we were fortunate to have a representative from IASB to speak with the Board tonight about their superintendent search program.

Meissner Elementary Working Group – None.

## *ACTION ITEMS*

### Consider Employment of IASB for Superintendent Search

Jim Helton from IASB was present to discuss their ten step executive search proposal summary. Currently they are assisting in locating twelve superintendents. The cost of locating a superintendent for the District would be \$6,900 based on our student enrollment. Online surveys will be presented for approximately three weeks to the Board, staff and community to find what is found to be important to them in a potential superintendent prior to posting the formal vacancy announcement. From information and applications collected,

# RECORD OF MINUTES

they will verify all information and narrow the candidate list from four to six potential hires. Finally they will offer a post search new superintendent workshop to assist in transition. The longevity of their matches is five years. Mr. Helton stated the reason for this is that IASB works so hard to find a match. Board member Duckworth questioned how the online survey worked. He stated they used Survey Monkey to have each group choose five of fifteen qualities listed or input their own response. The raw data is then presented to the Board broke down by category. He detailed services available for additional charges, and the importance of confidentiality. The timeline of the search was questioned. If the District signed tonight, we would be included in the first wave of hiring. Motion by Duckworth, seconded by Bauer, to employ IASB for the 2018-19 superintendent search. Roll call vote—Bauer, yes; Fulton, yes; Mullink, yes; Monetti, yes; Owen, yes; Duckworth, yes; Wieseman, yes. Motion carried. President Wieseman then signed the search contract with IASB, and Mr. Helton left the meeting.

## Select IASB/IASA/IASBO Convention Delegate and Alternate

Roger Owen was selected as the IASB/IASA/IASBO Convention Delegate with John Bauer being appointed the alternate. As these are positions appointed by the Board President, no motion was necessary.

## Review of Standardized Test Scores

Principal Smith compared the 2017 SAT scores with the State's benchmarks. Bunker Hill was above the benchmark in writing but below the benchmark in math. While we had one of the lowest scores in the area, he was pleased with the intervention results. Miss Albrecht also determined from the workshop that she attended that it was the critical reading that caused us to score low in the math section. Mrs. Carla Johnson, who has a Masters in reading, will travel to Mt. Olive to review their critical reading class. He is also planning on having all three classes take the PSAT in February as the State will reimburse us for this and more information on needs can be obtained. Furthermore, he has contacted the ROE about having teachers attend professional development courses on testing. Finally, he had Mrs. Morris, a writing guru, attend SIP sessions to work on students' writing skills. He also has students prepping for the SAT during study skills on Monday, Wednesday, and Friday using Con Academy.

In regards to the ACT test results, he noted that the ACT test was not required and taken only by college bound students. While our scores were below State composite scores, we were up in many areas, and only slightly below the State's composite.

## Discuss GRP Options for Wolf Ridge Improvements

The three options presented by GRP for the Wolf Ridge HVAC, window and gym floor replacement were discussed. Option one was felt to be the best option for the District. A classroom and entry door replacement was also reviewed. The cost of all three projects would be \$1,596,116 without asbestos abatement, moisture barrier, and drop ceiling tile replacement.

## Presentation by Steifel on Bonding Ability

Tom Crabtree from Steifel was present to present three different terms for bonding funds for use in the Wolf Ridge project using the sales tax revenue not property tax revenue. All of the

# RECORD OF MINUTES

options left funds available for future projects or stockpiling as mandated by the State. The longer the term of the bond, the more the District would be able to bond for. Dr. Buehler recommended going with the \$1,400,000. Mr. Crabtree stated that there would need to be a thirty day petition period for this type of bond prior to approving. A backup plan would be to find other forms of payment or obtaining a property tax bond. Dr. Buehler questioned if it was safe to give project approval to GRP by December. Mr. Crabtree did not see any difficulty in obtaining funding for the District. Mr. Crabtree stated that interest rates have continued to decline over the last thirty years. Currently a sixteen year financing would have interest rates in the threes. Mr. Crabtree left the meeting.

## Approval of Contract Between BHCUSD #8 & BHEA

Dr. Buehler stated it was a long, tedious meeting. He stated we have not given our teachers a significant raise in the last few contracts. Motion by Owen, seconded by Bauer, to approve the four year contract with BHEA as presented. Roll call vote—Monetti, no; Owen, yes; Duckworth, yes; Bauer, yes; Mullink, yes; Fulton, yes; Wieseman, yes. Six yes votes, one no vote, none abstaining. Motion passed.

## Administrative Salaries

Dr. Buehler recommended raises based on the excess of IMRF funds.

Motion by Duckworth, seconded by Fulton, to approve a three percent raise plus full IMRF and other new contractual benefits for non-certified administration. Roll call vote—Bauer, yes; Duckworth, yes; Monetti, yes; Owen, yes; Mullink, yes; Fulton, yes; Wieseman, yes. Motion carried.

Motion by Owen, seconded by Fulton, to approve a five percent raise plus other new contractual benefits for certified administration. Roll call vote—Duckworth, yes; Mullink, yes; Fulton, yes; Owen, yes; Monetti, yes; Bauer, yes; Wieseman, yes. Motion carried.

## Approve Job Description for Event Coordinator

Lacey questioned the position. Dr. Buehler stated that the junior class sponsors recommended that the class sponsors give part of their salary to create this position to eliminate the pressure on the class sponsors. If there is not a candidate to take this position, it will revert back to the class sponsors per contract. Different problem scenarios were discussed. Motion by Mullink, seconded by Fulton, to approve the job description for Event Coordinator as presented. Roll call vote—Fulton, yes; Monetti, yes; Bauer, yes; Mullink, yes; Duckworth, yes; Owen, yes; Wieseman, yes. Motion carried.

## Approve Job Description for Maintenance/Mechanic Position

Dr. Buehler stated he went over this job description with Roger. It basically combines two positions that are current. This is being done in preparation of Ed Heinemier's anticipated retirement. The union has approved this job description. Motion by Owen, seconded by Bauer, to approve the updated Maintenance/Mechanic position job description as presented. Roll call vote—Mullink, yes; Bauer, yes; Owen, yes; Duckworth, yes; Fulton, yes; Monetti, yes; Wieseman, yes. Motion carried.

# RECORD OF MINUTES

## Discussion and Action on Cooperative Wrestling Program at Mt. Olive

Dr. Buehler was contacted two weeks ago about joining a cooperative wrestling program with Mt. Olive, Staunton and Gillespie. He doesn't feel this will interfere with any sports that we are currently participating in. Both girls and boys will be able to participate in this program, but they will need to provide their own transportation. Lisa questioned how there would be no fees to the District. Dr. Buehler stated that any fees involved would need to be paid directly to Mt. Olive. Mr. Smith felt this would actually enhance our current sports programs. Motion by Duckworth, seconded by Fulton, to approve joining a cooperative wrestling program at Mt. Olive for the 2017-18 and 2018-19 seasons as presented. Roll call vote—Owen, yes; Duckworth, yes; Monetti, yes; Fulton, yes; Bauer, yes; Mullink, yes; Wieseman, yes. Motion carried.

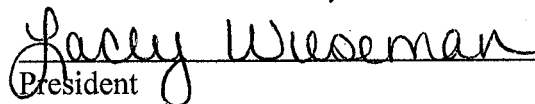
No Executive Session was required.

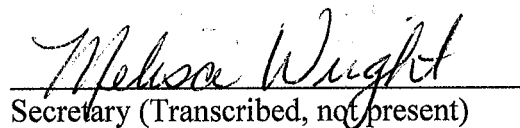
Before adjourning, Lacey passed out policies that would set the tone as a full Board for the next decade. Lacey will be placing an article in the paper next week regarding the Superintendent's search. She felt most members of the Board were unaware of an article regarding the staffing meeting that had previously been published. She noted that the President of the Board was the official spokesperson of the Board. In addition she distributed a policy on bullying and the definition of bullying. She noted that she would not tolerate bullying.

## *GENERAL DIALOGUE*

## *ADJOURN*

Motion by Fulton, seconded by Mullink, to adjourn the meeting at 9:01 p.m. All were in favor. Motion carried.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary (Transcribed, not present)